

ULSTER COUNTY PLANNING BOARD
Minutes – Wednesday, December 7, 2022

The Ulster County Planning Board Meeting
7:00 p.m. Legislative Chambers, 6th Floor
County Office Building

The Executive Committee Did Not Meet

Chairman Boggess called the meeting to order, noted that the Board did not have a quorum and asked Mr. Leibowitz to read the roll call.

- 1. ROLL CALL – Present:** M. Cohen, D. Onderdonk, S. McCarthy, C. Brand, D. Boggess, T. Wilkin, M. Baden, J. Brown, S. Hubbard, V. McLaughlin, D. Doyle, r. Leibowitz, B. Samuelson
Absent: G. Gidaly, M. Rudikoff, R. Travers, W. Murray **Excused:** R. Pecora, H. Hansen, C. Lanzetta, A. Gotto, J. Ferraro, V. Welton, M. Watkins, F. Almquist, V. Markowitz **Guests:** Phil Erner – UC Legislator, Erin Enouen – Town of Rochester Alt.

- 2. APPROVAL OF MINUTES**
The Chairman stated that the minutes could not be approved without a quorum of the Board present.

- 3. EDUCATION & TRAINING OPPORTUNITIES**
No Member Comment

- 4. COMMUNITY REPORTS**
Mr. Boggess stated the Town of Olive received a \$279,000 National Fish & Wildlife Fund grant that is to be used for visioning work for Boiceville. He added the grant was applied for by someone who is not on the Town Board and the way it was written is problematic. Mr. Boggess also noted the grant requires \$79,000 of in-kind services.

Mr. McLaughlin stated the Village of Saugerties is using ARPA money for renovations to the Donlon Auditorium at Village Hall. They are having a wheelchair lift installed to make the second floor accessible amongst other improvements.

Mr. Baden stated back in 2020 the Town of Rochester applied for a local government Records Management grant to transfer paper building department records to electronic. They were awarded the grant and then it was put on hold due to the pandemic. In December of 2021 the grants got rolled over and they got notice of the award. Rochester got first invoice recently of 90,000 scans or less than 50 % of the projects. Mr. Baden added that the Town put in for a large format scanner so moving forward they will be able to scan their own records.

Mr. Baden introduced his alternate for Town of Rochester Erin Enouen.

Chairman Boggess noted that former member Keith Holmquist passed away. A card will be sent to his family.

- 5. PLANNING BOARD REPORTS**
 - a. Chairperson Report
 - Membership & Training
The Chairman stated we need to have 4-hours training every year. We offer 15 minutes of credit for each Board meeting attended that adds up to three hours per year. Mr. Leibowitz noted that there are webinars available at Dept of State online.

Chairman Boggess stated there are three members whose term ended end of last year. He added if you have not been reappointed yet, please contact your municipality.

b. Committee Reports

- Nominating Committee – Election of 2023 Officers

Mr. Wilkin stated that if current officers were willing to continue to serve again next year that is the recommendation. This item will be voted on at next month's meeting.

There was some discussion regarding next month's meeting on January 4th, since the Legislative Chambers will not be available. It was decided that the January 4th Board meeting will remain on January 4th and Mr. Doyle informed the Board that we have arranged to meet at the Restorative Justice Center on Broadway. Mr. Doyle added that we will note the change of location on the agenda and send a reminder the day before the meeting.

Mr. Cohen asked if the township is required to make the appointment at the Town Board. Mr. Baden stated the Town makes its recommendation, which they send to the Planning Department who prepares a resolution for the Legislative Committee, who forwards it to the Legislature. It takes about two months.

6. PLANNING DEPARTMENT REPORTS

a. Financial Report

Mr. Doyle informed the Board that the Legislature met Monday night and passed the County's 2023 budget. It was approved, as submitted by the County Executive, with a \$100,000 increase in budget for housing work. Mr. Doyle stated we submitted the Capital Program report to the Legislature on Tuesday before the Ways & Means committee and the report was submitted to all Legislators. Mr. Doyle added that we have not received any formal feedback on that submittal but there were several amendments to the Capital Program that were in line with our comments. Mr. Doyle informed the Board that the County is in a unique position, as it has over \$60 Million in unanticipated fund balance, due to an increase in sales tax revenue. The County Executive made recommendations to set the fund balance aside and assign it to housing, transportation, mental health and a capital reserve fund. The Legislature adopted the budget with the fund balance intact, but they will go through a process on how funds are assigned or not assigned.

Mr. McLaughlin asked if there was any mention of if the Capital Program Log was added. Mr. Doyle stated he had not heard anything, but he has had conversations on the need to track projects and amendments to them using a Capital Fund Balance amendment log to keep all documents for the same project in one place.

Mr. Brown asked if there were any restrictions on rollover of funds. Mr. Doyle answered that we have budget closeout procedures at the end of year. Since many of our contracts are multi-year, we roll the contract balance from year to year using a purchase order to obligate the entire contract and roll the remainder into the next year. Mr. Brown noted he was referring to the specific fund balance the County Executive was talking about for specific areas of government. Mr. Doyle stated that we know the County Executive divided the fund balance into certain quadrants/buckets, but it is a collaborative effort to decide how it is spent. Mr. Baden added that from his understanding, it will be handled similar to ARPA funds.

b. Environmental Notice Bulletin & Grant Opportunities– *No Member Comment*

- c. Communications – *No Member Comment*
- d. Director/Staff Reports – No Reports

7. SPECIAL TOPICS DISCUSSION – No Discussion

8. PUBLIC COMMENT – No Public Comment

9. ZONING REFERRALS

Since there was no quorum, it was decided to go over referrals with staff comments.

Mr. Doyle invited the Board to come to the Planning Office for a holiday get-together. He also thanked the Board for their participation and wished them Happy Holidays.

10. ADJOURNMENT

The meeting adjourned at 7:50 PM. All were in favor.

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12/7/2022

Esopus

Referral Number **2022193** Received: 11/14/2022
Name: **SCP Amended Site Plan** Type of Referral: **Site Plan Review**
Description: Add 30' x 14' utility shed to existing commercial property.
Project Location: 660 Broadway/Route 9W
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No
Recusals:

Hurley

Referral Number **2022192** Received: 10/27/2022
Name: **Corner Lots** Type of Referral: **Zoning Statute Amendment**
Description: Repeal and replace 210-14 Corner Lots
Project Location: Townwide
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No
Recusals:

New Paltz Village

Referral Number **2022196** Received: 11/23/2022
Name: **121 Main Street** Type of Referral: **Special Permit**
Description: Outdoor dining (4 tables and 8 chairs) in front of two restaurants
Project Location: 115-121 Main Street
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No
Recusals:

New Paltz Village

Referral Number **2022197** Received: 11/23/2022
Name: **121 Main Street** Type of Referral: **Site Plan Review**
Description: Outdoor dining (4 tables and 8 chairs) in front of two restaurants
Project Location: 115-121 Main Street
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No
Recusals:

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New Paltz Village

Referral Number **2022198** Received: 11/23/2022
Name: **123 Main Street** Type of Referral: **Site Plan Review**
Description: Site plan amendment - drainage
Project Location: 123 Main Street
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No Recusals:

Rochester

Referral Number **2022203** Received: 12/2/2022
Name: **Local Law C of 2022** Type of Referral: **Zoning Statute Amendment**
Description: Update to wireless telecommunication facilities regulations 140-29
Project Location: Town-wide
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No Recusals:

Rochester

Referral Number **2022204** Received: 12/2/2022
Name: **Local Law DD of 2022** Type of Referral: **Zoning Statute Amendment**
Description: New regulations for contractor storage yards.
Project Location: Town-wide
Recommendation: **Reviewed No Decision* - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No Recusals:

Saugerties Village

Referral Number **2022202** Received: 11/23/2022
Name: **Trinity Church** Type of Referral: **Special Permit**
Description: Parking area for five vehicles
Project Location: 32 Church Street (9W)
Recommendation: **Reviewed No Decision - Local Determination** Abstentions:
Motion:
Second:
Vote: Yes No Recusals: